Republic of the Philippines
Province of Palawan
Municipality of Taytay
OFFICE OF THE MUNICIPAL MAYOR
MUNICIPAL DEVELOPMENT COUNCIL

MEMORANDUM NO. 004
Series of 2023

To	:	**All Punong-Barangays and Other Regular Members of the Municipal Development Council, All Municipal Department Heads (Sectoral Consultants), All Municipal Sub-Section Heads, MDC Secretariat and Other Concerned**
From	:	**The Municipal Mayor (Municipal Development Council Chairman)**
Date	:	**January 18, 2023**
Re	:	**Municipal Development Council (MDC) Regular Meeting**

This is to inform you that the **Municipal Development Council (MDC) Regular Members and MDC Consultants** will convene for a regular meeting on **January 27, Friday,** at the Municipal Covered Court of the **Local Government Complex** in **Poblacion,** starting at **8:00 o'clock in the morning** and onwards.

Agenda are the following:

1. *Reporting, Status and Updates on the Implementation of Development Projects;*
2. *Over-All Implementation of the Local Government's 20% Development Funds;*
3. *Rectification of Some Previously-Approved PPAs Titles in the Annual Investment Plan 2023;*
4. *Preparation, Formulation of Annual Investment Plan 2024; and*
5. *Other Matters*

You therefore, are hereby strictly instructed to attend to this very important meeting. Your vital active participation is encouraged. Attendance is a must.

Please be guided accordingly.

For your information, guidance and strict compliance.

CHRISTIAN V. RODRIGUEZ
Municipal Mayor